

## SHERIFFS' CHALLENGE 2023

### Guidance for students, Livery Leads and Judges on the Plan to be submitted before the Heats

1. This Plan must be submitted a week before the Heats. These Plans will go to the Judges beforehand and will be consulted while the team is presenting the material.
2. The plan should be submitted on no more than two sides of A4, text size no smaller than 11 point.
3. Please see the criteria and mark scheme that includes a weighting of 10 marks for the Plan.
4. **A structured outline of what should be included in the Plan.**

State the title:

**“Post-Covid, the City will change beyond all recognition”**

And then, in this order:

- School name:
  - Name of the sponsoring Livery Company:
  - Students' names with their roles undertaken in researching/preparing/presenting. Those preparing the material can be any number but the team for presenting will be a maximum of 6 students, but can be fewer.
  - Explain briefly how members of the team carried out the preliminary steps when discussing, considering and choosing an approach to the title.
  - List research undertaken to gather material relevant to the chosen approach.
  - Identify any interviews undertaken as part of your research.
  - List specific references to any key publications read as background information to support the material /or used specifically in the presentation. Also list any events attended that have contributed to the thinking behind the material presented.
  - List any resources (there may not be any) to be used. **REMEMBER THAT NO ELECTRONIC means of presenting the material will be possible in either the Heats or the Final.**
  - Write a heading for each of the main sections of the presentation and possibly include the key point(s) under each section, very briefly maybe in bullet points.
  - Briefly state your conclusion that the whole presentation has led up to.
  - Teams don't need to include in the Plan any 'grand finale-type' point if they feel it will take away from the impact on the day.
  - Please pay attention to the technical accuracy and clarity with which you write the Plan
5. Please do NOT include in the Plan the extended material from the fuller notes that the speakers will be using on the day and avoid repeating information.
  6. Do not worry if you think of a good new point at the last minute that you want to include on the day, but have not put in the already-submitted Plan: just go ahead and include it in the presentation.